

Freedom of Information

Guide to information available from Ashlands Primary School under the model publication scheme

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do		
Organisational information & contact details. School contact details Name of person(s) who deal with queries from parents and other members of the public Class structure at Ashlands Name of Senco Name(s) of Designated Lead(s) for Safeguarding	Website https://www.ashlandsprimary.org.uk/virtual-office/contact-us https://www.ashlandsprimary.org.uk/virtual-office/contact-us Ashlands Primary School - Our Classes & The Curriculum https://www.ashlandsprimary.org.uk/virtual-office/contact-us Ashlands Primary School - Safeguarding	Free
Who's who in the school	Website Ashlands Primary School - Staff at Ashlands	Free
Who's who on the governing body / board of governors and the basis of their appointment	Website Ashlands Primary School - Governing Body	Free

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Instrument of Government / Articles of Association	Website Ashlands Primary School - Governing Body	Free
Contact details for the Head teacher	Website https://www.ashlandsprimary.org.uk/virtual-office/contact-us	Free
Contact details for governing body	Ashlands Primary School - Governing Body	
School prospectus	Website Ashlands Primary School - Useful Forms & School Prospectus	Free
Annual Report	Contact office@ashlands.school	
Staffing structure	Contact office@ashlands.school	
School session times and term dates	Website Ashlands Primary School - Term Dates & Key Dates	Free
Class 2 – What we spend and how we spend it		

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Pupil Premium	Ashlands Primary School - Pupil Premium	Free
Sports Funding	Ashlands Primary School - Sports Funding	
Covid Catch Up	Ashlands Primary School - Covid - 19	
Annual budget plan and financial statements	Contact office@ashlands.school	
Capital funding	Contact office@ashlands.school	
Financial audit reports	Contact office@ashlands.school	
Details of expenditure items over £2000	Contact office@ashlands.school	
Procurement and contracts the school has entered into, or information relating to / a link to information held by an organisation which has done so on its behalf (for example, a local authority or diocese).	Contact office@ashlands.school	
Pay policy	Contact office@ashlands.school	
Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members (Senior Leadership Team or equivalent, whose basic actual salary is at	Contact office@ashlands.school	Free

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least £60,000 per annum) by reference to categories.		
Staffing, pay and grading structure. As a minimum the pay information should include salaries for senior staff (Senior Leadership Team or equivalent as above) in bands of £10,000; for more junior posts, by salary range.	Contact office@ashlands.school	
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors.	Contact office@ashlands.school	
Class 3 – What our priorities are and how we are doing		
Values and Ethos	Ashlands Primary School - Values & Ethos	Free
Schools most recent OFSTED report	Website Ashlands Primary School - Ofsted Report & quotes from parents and children	
Link to Ashlands Online Inspection Report Performance data or a direct link to it - Exam and Assessment results	Ashlands Online Inspection Report Ashlands Primary School - Assessment	
Performance management policy and procedures adopted by the	Contact office@ashlands.school	

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governing body.		
The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	Contact office@ashlands.school	
Safeguarding and Child Protection	Website Ashlands Primary School - Policies	Free
Class 4 – How we make decisions		
Admissions policy/decisions	Website Ashlands Primary School - Policies	Free
Agendas and minutes of meetings of the governing body and its committees.	Contact office@ashlands.school	
Class 5 – Our policies and procedures		Free
School policies	Website Ashlands Primary School - Policies	
Curriculum Information	Website Ashlands Primary School - Curriculum at Ashlands	
Phonics at Ashlands	Ashlands Primary School - Curriculum at Ashlands	
English at Ashlands	Ashlands Primary School - English at Ashlands	

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Maths at Ashlands	Ashlands Primary School - Maths at Ashlands	
Records management and personal data policies	Contact office@ashlands.school	
Data protection Policies and Privacy Notices	Ashlands Primary School - Policies	Free
Charging regimes and policies.	Website Ashlands Primary School - Policies	Free
Class 6 – Lists and Registers		
Curriculum circulars	Website https://www.ashlandsprimary.org.uk/ and visit the Our Classes and the Curriculum page	Free
Disclosure logs	Contact office@ashlands.school	
Asset register	Contact office@ashlands.school	
Any information the school is currently legally required to hold in publicly available registers	Contact office@ashlands.school	
Class 7 – The services we offer		
Extra-curricular activities	Website Ashlands Primary School - Before & After School Clubs at Ashlands	Free
Before and After School Club	Website Ashlands Primary School - Saplings	Free

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School publications, leaflets, books and newsletters	Website: Ashlands Primary School - Useful Forms & School Prospectus Or contact school office office@ashlands.school	Free
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SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying/printing @ 5p per sheet	Where a hard copy is requested school will make this charge based on actual cost.
	Postage	Actual cost of Royal Mail postage charge

Approval / Review:

Approved by Governors: January 2022

Review period: 3 years

Next Review: January 2025